

# ◀ ◀ *the* **MAKERS & SHAKERS MARKET** ▶ ▶

## **Stallholder Terms and Conditions**

By applying and paying for a stall, you agree to abide by these terms and conditions. A further and detailed information pack will be emailed to participating stallholders at least two weeks before the market date.

### **What you can sell**

The Makers and Shakers Market is a curated, indoor market with an emphasis on homewares products and services, however we will accept a small number of jewellery and fashion stallholders.

In principle, the goods you bring along to sell must be made by you or from a small batch (but ideally still made or crafted locally), and be one of the following categories:

- cushions and fabric-based homewares
- non-fabric homewares (home furnishings)
- pots/plants
- flowers/florist
- stationery/cards
- party stuff and candles
- photographers who sell prints
- artists
- jewellery
- apparel
- baby and kids items
- adult accessories
- food un-packaged, inside the market hall
- food (pre-packaged, inside the market hall)

The items that you list and detail on your application form, must be the items that you intend to sell at the market. The items must be unique and your own creations that don't infringe on anyone else's intellectual property.

Jewellery must have the major element made by you using materials such as resin, polymer clay, etc. Stones or gems can be sourced from overseas but the metals are sculpted by you. Jewellery that is assembled in Australia but made entirely from parts from China are not permitted.

We do not accept applications for second-hand or vintage items or party plans. We do not accept applications for body products unless the stallholder has product liability insurance and appropriate, legal labelling.

### **Applications**

Applications will be assessed by The Makers and Shakers organisers based on their originality, how much information has been supplied and the uniqueness of the service/product.

Applications that we determine that are not suitable or don't meet our criteria will be declined.

Once a stallholder application is approved, applicants must secure their booking by paying the stall fee payment within 5 days. A 50% cancellation fee applies. There are no refunds for cancellations up to 2 months prior to the market.

### **Product Safety**

Stallholders must ensure that their products meet all required health and safety standards for their industry. Any permit that a stallholder requires is their own responsibility.

### **Food Stalls**

If you are a food seller and your application is accepted, if you are trading in Melbourne, you will need to submit a Statement of Trade via Stretrader and email proof of your approval to The Makers and Shakers Market as soon as you are able. A stall will not be invoiced or held until this process has been completed.

Food stalls will need to have their own product liability insurance.

In Sydney, you must register with Food Notification NSW. In both states, you'll need to nominate your food safety supervisor if required.

No cooking can take place onsite as power cannot be guaranteed. Access to a refrigerator is possible if prior arranged with the organisers.

### **Payment of the stall fee**

Payment for your stall is to be made via PayPal. Stallholders will receive payment instructions once their application has been approved. Once the payment is received, a confirmation email will be sent

### **What is included in the stall fee**

A trestle table (180cms x 75cms) and 2 chairs is included in the fee, as is stallholder public liability insurance. The trestle table is optional. Stallholders are permitted to book more than one stall space if they'd like more space.

### **Non-transferable**

Stallholders are not permitted to on-sell or give away their stall spot to anyone else. If you can no longer attend, you must email The Makers and Shakers Market to discuss your options. If someone shows up in your place without our authorisation, they will be refused entry.

### **Sharing stalls**

Sharing stalls is not permitted at The Makers and Shakers Market and this extends to creative enterprises, groups or collectives. We believe that our stall fee is reasonable and that sharing isn't necessary. The exception is for creative duos.

### **Access to venue / set up**

The Makers and Shakers Market is an indoor market. Access and set up for stallholders is from 8:30am-9:30am with the market officially opening to the public at 10.00am. Stallholders must be ready to trade by 10:00am. **The market trading hours are 10am-3pm.**

**Stallholders must agree to trade for the entire 5 hours. Early departures will not be permitted to exit.**

### **Set-up**

You need to supply your own necessary equipment, such as tablecloth, carry bags for customers, along with a float of change for the day. If you like, you will be supplied with one table and 2 chairs (providing this is applied for on the application form).

Stallholders must respect the boundaries of their stall space and not interfere with other stallholders space or the organiser's areas. If a stallholder brings inappropriate items or what The Makers and Shakers deem as unsafe furnishings for their stall, they may be asked to modify their set up. If you wish to seek clarity, please email us beforehand.

### **Arrival**

On arrival, please check in at the front desk with staff in the hall foyer.

### **Pricing and presentation**

It is recommended that you price your items as people can feel uncomfortable asking 'how much is this?' on multiple things. We also expect stallholders to put lots of effort into their stall presentation so it is inviting to customers.

### **Supervising your stall**

The Makers and Shakers organisers will not be held liable for loss, theft or damage to your stock on the day. You are responsible for supervising your stand at all times. Ideally, have a friend with you.

### **Parking**

There is parking around the venue but please acknowledge any parking restrictions. Parking is at your own risk and any fines incurred are your own responsibility

### **End of day**

Packing up on the day must begin at 3:00pm and be complete by 4:00pm.

Please put your rubbish in the bins provided and take everything with you. Please leave your stall area as you found it in the morning. Anyone who leaves rubbish will not be able to have a stall again at future The Makers and Shakers Market events.

### **Marketing and Publicity**

Upon applying for a stall at The Makers and Shakers, you agree that the images you used to support your application can be used by us to promote your attendance at the event. We may ask you to supply a high-res version of images. You must ensure that you own the copyright for these images before supplying them to us.

Stallholders must also agree that they will participate in social media promotion of the event.

### **Liability and insurance**

\$10 million public liability insurance is included in the stall fee. There are no discounts on the fee, even if you have your own insurance already. **Product** liability insurance is not included and should be obtained by the stallholder. It must be obtained by food stallholders.

Each stallholder agrees to indemnify The Makers and Shakers Market against all claims for damages or injury to the property or person of any persons in respect of any claim by any such person arising out of negligence on the part of the stallholder or their agents or servants.

The Makers and Shakers Market accepts no liability for the loss or damage of any kind suffered by any person who enters the Market area and all persons who enter the Market area do so at their own risk.

The Makers and Shakers Market is not responsible for stallholder turnover on market day.

You agree to be added to The Makers and Shakers Market newsletter (which you can unsubscribe to at any stage).

The Makers and Shakers Market reserves the right to cancel your stall at the operator's discretion.

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